

Currency : Euro (EUR)

Basic services**Mail classification system (Conv., art. 17.4; Regs., art. 17-101)**

1	Based on speed of treatment of items (Regs., art. 17-101.2):	Yes
1.1	Priority and non-priority items may weigh up to 5 kilogrammes. Whether admitted or not:	No
2	Based on contents of items:	No
2.1	Letters and small packets weighing up to 5 kilogrammes (Regs., art. 17-103.2.1). Whether admitted or not (dispatch and receipt):	No
2.2	Printed papers weighing up to 5 kilogrammes (Regs., art. 17-103.2.2). Whether admitted or not for dispatch (obligatory for receipt):	No
3	Classification of post items to the letters according to their size (Conv., art. 17, art. 17-102.2)	Yes

Optional supplementary services**4 Insured items (Conv., art. 18.2.1; Regs., 18-001.1)**


4.1	Whether admitted or not (dispatch and receipt):	No
4.2	Whether admitted or not (receipt only):	Yes
4.3	Declaration of value. Maximum sum	
4.3.1	surface routes:	4000 SDR
4.3.2	air routes:	4000 SDR
4.3.3	Labels. CN 06 label or two labels (CN 04 and pink "Valeur déclarée" (insured) label) used:	-
4.4	Offices participating in the service:	All offices
4.5	Services used:	
4.5.1	air services (IATA airline code):	
4.5.2	sea services (names of shipping companies):	no sea service
4.6	Office of exchange to which a duplicate CN 24 formal report must be sent (Regs., art.17-138.11):	
	Office Name :	
	Office Code :	
	Address :	
	Phone :	
	Fax :	
	E-mail 1 :	
	E-mail 2:	

5 Cash-on-delivery (COD) items (Conv., art. 18.2.2 Regs. arts. 18-002.1, 18-002.2)

5.1	Whether admitted or not (dispatch and receipt):	No
5.2	Whether admitted or not (receipt only):	No
5.3	Amount of the rate applied in addition to the postage charges applicable to COD items	
5.3.1	ordinary items:	SDR
5.3.2	registered items:	EUR

5.3.3	insured items:	SDR
5.4	Charges on COD items	
5.4.1	Levied on the sender of the item:	No
5.4.2	Levied on the addressee of the item:	No
5.4.3	Do you apply a special charge for delivering cash-on-delivery items in the destination country	No
5.4.4	If you answer yes, how much is this charge	EUR
5.4.5	Do you require cash-on-delivery items to be sealed	No
6	Express items (Conv., art. 18.2.3, 18-102)	
6.1	Whether admitted or not (dispatch and receipt):	No
6.2	Limited to priority items:	No
6.3	Item itself or an advice of arrival delivered by express in the case of an insured item:	-
6.4	Other information	
7	Delivery to the addressee in person (Conv., art. 18.2.4, 18-103)	
7.1	Admitted for registered and insured items (If admitted according to question 4):	Yes
7.2	Admitted <u>only</u> if registered and insured items are received with an advice of delivery :	No
7.3	Indication to appear on items sent to your administration :	for delivery to addressee in person
8	Items for delivery free of charges and fees (Conv., art. 18.2.5; Regs., art. 18-004)	
8.1	Ordinary, registered and insured items. Whether admitted or not:	No
8.2	Registered and insured items only. Whether admitted or not:	No
8.3	Merchandise return service	No
9	International business reply service (IBRS)	
9.1	International business reply service (IBRS) (Conv., art.18.3.1; Regs., art. 18-104)	Yes
9.2	Operated on a reciprocal basis (Regs., Conv. 18.3.1, Regs., 18-104.2.3)	Yes
9.3	Items weighting from 50g to 2000g on a reciprocal basis (Regs., art. 18-104.3.3)	No
9.4	If more than 50g but less than 2000g, please specify the upper weight limit	g
9.5	Items excluded from IBRS with certain contents other than the ones specified in Conv., art. 18 (Conv., art. 18; Regs., art. 18-104.3.4)	No
9.5.1	If yes, please specify:	
9.6	Open to bilaterally agreement to any further extensions of the service (Regs., art. 18-104.3.5)?	No
10	International reply coupons (Conv., art. 18.3.2; Regs., art. 18-108 and 18-106.1). Whether sold or not (Regs., art. RL 146.1):	Yes
11	Radioactive materials (Conv., art. 19.3; Regs., arts. 19.3.3)	
11.1	Whether admitted or not (dispatch and receipt):	Yes
11.2	Whether admitted or not (receipt only):	-
12	Requests for withdrawal from the post, alteration or correction of address (Conv., art. 5; Regs., art. 19-210.5.4)	

12.1	Whether admitted or not:	No
12.2	Office to which requests must be sent: (Regs., art. RL 152.3.4): Office Name : Office of destination (See annex) Office Code : Address : Phone : Fax : E-mail 1 : E-mail 2 :	
13	Exempt patient specimens (human or animal) (Conv., art.19-003.2.3;Regs., arts. 19-004)	
13.1	Whether admitted or not (dispatch and receipt):	Yes
13.2	Whether admitted or not (receipt only):	-
14	Category B Infectious Substances (UN 3373) (Conv., art.19-003.2.1; Regs., arts. 19-001.1.2, 19-003.2.2, 19-003.2.6)	
14.1	Whether admitted or not (dispatch and receipt):	Yes
14.2	Whether admitted or not (receipt only):	-
15	Literature for the blind (Regs., art. 17-107.5)	
15.1	Sound recordings sent by a blind person to any addressee. Whether admitted or not as literature for the blind:	Yes
15.2	Sound recordings sent to a blind person by any sender. Whether admitted or not as literature for the blind:	No
16	Combination in one item of articles on which different charges are payable (Regs., art. 15-101.4). Whether authorized or not:	No
Other information		
17	Small packets exceeding 500 g (Conv., art. 15; Regs., art. 15-102.1). Delivery charge on domestic items applicable to international items:	SDR
18	Registered items. Liability (Conv., art. 22.2)	
18.1	Whether accepted or non in cases of <i>force majeure</i> (Regs., art. 22-001.2):	No
18.2	Equivalent of the 30 SDR indemnity per item (Regs., art. 22-001.2.1.1):	33,981 EUR
18.3	Equivalent of the indemnity for each M bag – maximum 150 SDR (Regs., art. 22-001.2.1.1):	EUR
19	Insured items. Liability (Conv., art. 18.2)	
19.1	Whether accepted or not in cases of <i>force majeure</i> (Regs., art. 22-001.2):	No
19.2	Whether admitted or not on board ships and aircraft used by the administrations (Regs., art. 25-004.4):	No
20	Remuneration for returned undeliverable letter-post items	
20.1	Collection of the remuneration provided for in paragraphs 2 and 3 of article 30-122 of the Convention Regulations	Yes

20.2	Indicate year from which the remuneration in 20.1 will apply (please note questions 20.1 and 20.2 shall be completed by no later than 31 October prior to the year from which those rates should apply)	2023
21	Registered items in closed envelopes containing the articles mentioned in article (Conv., art.19.6). Whether admitted or not:	No
22	Methods of denoting prepayment (Regs., arts. 06-001)	
22.1	Prepayment of postage indicated by means of impressions made by a printing press or other printing or stamping process. Whether admitted or not:	Yes
22.2	Indication used to denote prepayment:	Blip - cannot be pasted
		
22.3	Can prepayment be denoted by an indication that full postage has been prepaid, for example: "Taxe perçue" (Postage paid)? Whether admitted or not:	Yes
22.4	If so, indicate the indication(s) adopted:	"Postage paid", "Bar freigemacht"
23	Suspected fraudulent use of postage stamps, etc. (Regs., art. 06-004)	
23.1	Is the prescribed procedure permitted by internal legislation:	Yes
23.2	Office to which advices on suspected fraudulent use must be sent:	
	Office Name : Österreichische Post AG	
	Office Code :	
	Address : Headquarters Rochusplatz 1 1030 Wien	
	Phone : (+43)57767 0	
	Fax :	
	E-mail 1 : oliver.kaliski@post.at	
	E-mail 2:	
24	Registered items (Regs., arts. 17-121 and 18-101)	
24.1	Replacement of the prescribed CN 04 label by a framed label on which only the letter "R" has been printed:	No
24.2	Replacement by a stamp impression or strip:	No
24.3	CN 33 special lists. Whether always required or not:	Yes
24.4	Bulk entry. Whether accepted or not:	No
24.5	Bulk entry in all cases:	No
24.6	Bulk entry only within the framework of a bilateral agreement:	No
25	Procedures for delivering registered and insured items (Regs., arts. 18-001, 18-101)	
25.1	Handed over against the signature of the addressee or of a duly authorized agent	
25.1.1	Registered items:	Yes
25.1.2	« This section is no longer valid »	
25.1.3	Insured items:	Yes

25.2	Whether handed over against the signature of a <i>de facto</i> agent (member of the addressee's family, hotel porter, janitor, etc.)	
25.2.1	Registered items:	Yes
25.2.2	« This section is no longer valid »	
25.2.3	Insured items:	Yes
25.3	Number of attempted deliveries for registered and insured items	
25.3.1	Registered items	1
25.3.2	« This section is no longer valid »	
25.3.3	Insured items	1
25.4	Retention period for registered and insured items once a card has been left after several failed delivery attempts	
25.4.1	Registered items	15 Day(s) - Month(s)
25.4.2	« This section is no longer valid »	
25.4.3	Insured items	15 Day(s) - Month(s)
26	« This section is no longer valid »	
27	Advice of delivery (CN 07 form) (Regs., art. 18-003)	
27.1	Whether signed by the addressee (or his representative):	Yes
27.2	Whether signed by the official of the office of destination:	No
28	Letter-post items retained or addressed poste restante (Regs., art. 19-104.5.3). Period of retention:	15 Day(s) - Month(s)
29	Inquiries (Regs., art. 21-001 and art. 21-002.1.5). Offices to which inquiries must be sent regarding (CN 08 form) (Regs., art. RL 154.2.5):	
29.1	Office Name: Österreichische Post AG Office Code : Office Name : Address Code : Post Kundenservice Nachforschung Brief Address : Bahnsteggasse 17-23 1210 Wien Phone : Austria Phone : E-mail 1 : (+43) 1 400 222 390 E-mail 2 : zl.ie.nf@post.at E-mail 2:	
29.2	Registered items or insured items:	
29.3	Cash-on-delivery (COD) items:	

Office Name : Österreichische Post AG

Office Code :

Address : Post Kundenservice
Nachforschung Brief
Bahnsteggasse 17-23
1210 Wien
Austria

Phone :

Fax : (+43) 1 400 222 390

E-mail 1 : zl.ie.nf@post.at

E-mail 2:

29.4 Electronic CN 08 form (Regs., art. 21-002) Whether admitted or not: Yes

30 Items subject to customs control (Regs., art. 20-001)

30.1 Number of CN 23 customs declarations needed when the contents exceed 300 SDR in value: 1

30.2 Languages in which the CN 22 label and CN 23 customs declarations may be filled in: German, English

30.3 M bags (Regs., art. 20-001.2.9)

30.3.1 Whether the address label of special bags of printed papers requires a CN 22 label:

30.3.1.1 in all cases (whether items have to be submitted to customs control or not): Yes

30.3.1.2 only when items have to be submitted to customs control: No

30.3.2 Any CN 23 customs declaration required, as well as any other accompanying papers, should be attached:

30.3.2.1 to the outside of the bag: Yes

30.3.2.2 to one of the items contained in the bag: No

31 Empty bags (Regs., art. 17-139)

31.1 Office of exchange appointed for reception of empty bags in long-distance services:

Office Name : Österreichische Post AG

Office Code : ATVIEC

Address : Briefzentrum Wien
Halban Kurz Straße 5
1230 Wien

Phone :

Fax :

E-mail 1 : beutelsammelstelle@post.at

E-mail 2:

31.2 Average value in SDR of bags used by offices of exchange (Regs., art. 17-139 and 17-144.9): 16 SDR

32 A list of contact e-mail addresses for accounting and verification notes is temporarily being maintained and published outside the compendia; please refer to International Bureau circular 75/2020. The UPU contact person for any updates to this list is jean-marc.coeffic@upu.int.

CN 54, CN 54bis, CN 56, CN 57, CN 58, CN 61, CN 62, CN 63, CN 64

Office Name : Österreichische Post AG
Address : Billing International
Rochusplatz 1
1030 Wien
Phone :
Fax :
E-mail 1 :
E-mail 2:

33 Office(s) of exchange responsible for handling letter post (Regs., art. 17-114.4)

Office Name : Österreichische Post AG
Office Code : ATVIEC
Address : Office of Exchange
Halban Kurz Straße 11
1000 Wien
Phone :
Fax : (+43)57767 5 22151
E-mail 1 : bzw.kartenpruefstelle@post.at
E-mail 2:

33 Office(s) of exchange responsible for handling letter post (Regs., art. 17-114.4)

Office Name : Österreichische Post AG
Office Code : ATSZGA
Address : Office of Exchange
Dr. Hans Lechner Straße 17
5000 Salzburg
Phone :
Fax : (+43)57767 5 22382
E-mail 1 : lz.5000.listenstelle@post.at
E-mail 2:

33 Office(s) of exchange responsible for handling letter post (Regs., art. 17-114.4)

Office Name : Österreichische Post AG
Office Code : ATHALA
Address : Office of Exchange
Essacherstraße 15
6000 Hall in Tirol
Phone :
Fax : (+43)57767 5 22467
E-mail 1 : josef.mader@post.at
E-mail 2 : walter.hell@post.at

33 Office(s) of exchange responsible for handling letter post (Regs., art. 17-114.4)

Office Name :	For Parcels: Österreichische Post AG: see Parcel compendium
Office Code :	
Address :	
Phone :	
Fax :	
E-mail 1 :	
E-mail 2:	

Mails conveyed by sea

34 Surface letter-post mails

34.1 Name of port(s) of arrival:

34.2 Name and address of the exchange office of destination to which advance CN 37 delivery bills should be sent:

Office Name :

Office Code :

Address :

Phone :

Fax :

E-mail 1 :

E-mail 2:

35 Surface parcel mails (See Parcel Post Compendium)

Service to customers

36 On-line tracking provided

Yes

36.1 Web site address to access information

<http://www.post.at> - for prime exprès only

36.2 Languages in which track and trace information is available

English German

36.3 Contact point :

36.3.1 For partner designated operators

Phone :

Fax :

E-mail : pm.international@post.at

36.3.2 For customers

Phone : Private clients: 0800 010 100, Business clients: 0800 212 212

Fax :

E-mail :

National Holidays

37.1 National holidays available on parcel post compendium

https://parcel.upu.org/Published%20Documents/Parcel_Compndium_AT_ATA_EN.pdf

- 37.2 Parcel post compendium
<https://parcel.upu.org>

Delivery standards

- 38 See the annexes.

Other information**39 Airmail**

- 39.1 Are dues payable for air conveyance of airmails in transit between two airports in your country fixed in the form of a single price? No
- 39.2 Subject to the agreement of the administrations receiving these mails at the airports of their countries, does your administration send surface mail by air with reduced priority (S.A.L.)? See also table D – Details concerning the S.A.L. service published in CN 68: <http://www.upu.int/en/activites/transport/publications.html> Yes
- 39.3 If so, are reduced air surcharges collected for S.A.L. mail? No
- 39.4 As an administration of dispatch, have you opted for individual entry of each bag on the CN 38 or CN 41 delivery bill? Yes
- 39.5 Subject to prior agreement, do you authorize administrations to use your airmail bags for making up mails addressed to you? Yes
- 39.6 For bags of S.A.L. mail, is use made of CN 35 labels bearing in bold characters the words "S.A.L. surface par avion" (S.A.L. surface airlifted) instead of CN 36 labels? No

Letter Post Compendium Online - Annexes

AT - Austria

Österreichische Post AG

ATA

Letter delivery standards - Air letter

OE Name Vienna Sorting Centre and Airmail Unit

IMPC Code ATVIEC

Tel (+)

Fax (+)

Hours of operation

From the airport of destination to the addressee

<i>Arrival at the airport</i>		<i>Days of delivery by zone</i>		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 23:59	Tuesday	---	---
Tuesday	00:00 - 23:59	Wednesday	---	---
Wednesday	00:00 - 23:59	Thursday	---	---
Thursday	00:00 - 23:59	Friday	---	---
Friday	00:00 - 23:59	Monday	---	---
Saturday	00:00 - 23:59	Monday	---	---
Sunday	00:00 - 23:59	Monday	---	---

Definition of zones

Zone 1:

Postcodes	Cities
1000 - 9999	

Zone 2:

Postcodes	Cities

Zone 3:

Postcodes	Cities

Arrival at office of exchange:

Customs clearance times:

Items subject to customs duty:

Items not subject to customs duty:

Comments:

Letter Post Compendium Online - Annexes

AT - Austria

Österreichische Post AG

ATA

Letter delivery standards - Surface letter

OE Name Salzburg

IMPC Code ATSZGA

Tel (+)

Fax (+)

Hours of operation

From the airport/port/office of exchange of destination to the addressee

Arrival at the airport		Days of delivery by zone		
Day	Time	Zone 1	Zone 2	Zone 3
Monday	00:00 - 23:59	Tuesday	---	---
Tuesday	00:00 - 23:59	Wednesday	---	---
Wednesday	00:00 - 23:59	Thursday	---	---
Thursday	00:00 - 23:59	Friday	---	---
Friday	00:00 - 23:59	Monday	---	---
Saturday	00:00 - 23:59	Monday	---	---
Sunday	00:00 - 23:59	Monday	---	---

Definition of zones

Zone 1:

Postcodes	Cities
1000 - 9999	

Zone 2:

Postcodes	Cities

Zone 3:

Postcodes	Cities

Arrival at office of exchange:

Customs clearance times:

Items subject to customs duty:

Items not subject to customs duty:

Comments:

For days/ time of delivery for our OE in Hall and Wolfurt, please contact these directly (contact data: question 34)

